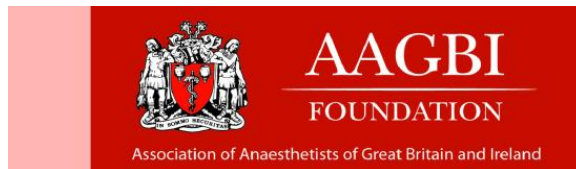


Governance workshop – All you need to know as a Board Member/Trustee



Tuesday 10 April 2018

Organiser: Mrs Rebecca Davenport, AAGBI

Programme

- 10:30** **Registration & coffee**
- 10:45** **Introduction: Principles of good governance – a checklist/health check**
Dr Paul Clyburn, AAGBI President
- Session 1: General Governance/Legal**
Chair: Mr Chris Priestley, Withers
- 10:50** **The foundations of good governance**
Mr Chris Priestley, Withers
- 12:15** **Elections – best practice**
Mr Ben Halton & Mr Luke Ashby, Electoral Reform Services
- 12:35** **Q&A**
- 12.45** **Lunch**
- Session 2: Financial governance and data awareness**
Chair: Ms Karin Pappenheim, AAGBI Executive Director
- 13.30** **Data Protection – an overview and preparing for GDPR (including ICO registration)**
Mr Paul Dawson-Hart, Member 360
- 13:50** **Financial governance and accounting principles**
Mr Les Jones, haysmacintyre
- 14:10** **Direct Debit process – best practice**
Mr Gavin Lawrence, Clear Direct Debit
- 14:30** **Q&A**
- 14:50** **Coffee break**
- Session 3: Networking and Q&A**
Chair: Dr Paul Clyburn, AAGBI President
- 15:00** **Networking and Q&A Session**

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16:00 Group feedback

16:15 Summary of the day

16:30 Close

Learning objectives:

1. Gain a better understanding of the role of a trustee, including key legal duties, areas of potential liability and best practice.
2. Learn an overview on data protection and develop a practical understanding of what you need to do to prepare your business for the GDPR.
3. Increase your knowledge on financial governance and accounting principles.
4. Network with like minded colleagues, share experiences and receive advice from leading experts.